Central Region Partnership Coordinator Activities
March 3rd, 2016 – April 6th, 2016

Current Activities:

• Prepared for monthly meeting by developing agenda, completing action items, and completing monthly coordinator activities report.
• Managing coordination and budget for Central Region Partnership activities.
• Coordinated and facilitated a Mental Health First Aid (MHFA) Instructor Support Group meeting.
• Continued to collect impact data re: outcomes via a monthly SurveyMonkey® surveys.
• Rescheduled a Roving Supervisor meeting (sick).
• Completed bi-weekly reports on Central Region activities and budget for CIBHS.
• Began work on FY 16/17 Work Plan for OSHPD by analyzing data from March face-to-face meeting and synthesizing the info into an email that those who were not able to participate in person could review/prioritize. Next, the info from the email replies will inform the voting for directors for the new FY work plan.
• Continued discussions with CalMHSA representative regarding work for PNP/Psychiatrist program.
• Began planning and coordinating MI for Peers Booster training for April 12th, 2016.
• Continued coordinating UC Davis Leadership training series including catering and hotel accommodations.
• Worked with staff at CIBHS to coordinate logistical and administrative functions of the Central Region Partnership, including the development of the weekly and monthly announcements, processing consultant invoices, and posting information to the Central Region website, preparing and planning for development of the next Outcomes document, planning of face-to-face meetings/trainings, etc.

Follow-Up and Other Activities:

• N/A