Central Region Partnership
Workforce Education and Training
Phone Conference Meeting
http://www.cibhs.org/monthly-meeting-information
Thursday, April 5th, 2018 • 10:00 AM – 11:00 AM
Conference Dial-in Number: +1 (571) 317-3122 -- Access Code: 727-000-749

As a courtesy, while using the phone conference line please mute your phone when you are not speaking.

❖ I - 10:00 AM - Welcome and Introductions/Roll Call

❖ II - 10:05 AM – Review:
  • Today’s Agenda
  • Minutes from February 1st, 2018 Meeting – See document entitled, “Central Region Partnership Meeting Minutes 02_01_18.”

❖ III – 10:10 AM - Action Items and/or Activities:

A. Director’s Votes on utilizing Gina as the chair for the remainder of FY 17/18 meetings. Seven of the seven responses received supported utilizing Gina as the chair for the remainder of the FY 17/18 meetings.

B. Updated Draft Training Schedule - Gina will share updates to training dates and disseminate flyers as the training sessions approach. See document entitled, “Training Schedule FY 17_18_ DRAFT_v9.”


D. Fiscal Reconciliation (expenses and budget) - Gina met with fiscal folks at CIBHS then Placer to ensure that all parties agree on the amount of funds expended since last year and the balance remaining for this year. As of February 28, 2018, we spent $293,829.37. We have $214,364.63 left to spend this year, with nearly $60,000 allotted for 3 more trainings and approximately $35,000 per month for Roving Supervisors and Regional Coordinator pay. Because travel expenses are difficult to budget for, the expectation is that some (or all?) of the remaining funds may be needed to pay for lodging and catering for the final 3 trainings and the final face-to-face Central Region Partnership meeting to be held in June, 2018. If there are any funds remaining at year-end, would directors be willing to vote on whether to extend the coordinator contract by a
month to tie up any loose ends? The current end date of the coordinator’s contract is June 30, 2018.

E. Comprehensive Outcomes document for Central Region Partnership – Gina will be working on the final comprehensive outcomes document for the Central Region. This may need to be completed in July of 2018 to capture all of the information from projects being completed through June 2018.

F. Roving Supervisors – END OF CONTRACTS APPROACHING June 30, 2018!!! The Roving Supervisors will be submitting a comprehensive report of the status of their supervisees to be included in the Comprehensive Outcomes document.

G. Reminder: every other month meetings in 2018 – Please be watching for emails regarding training sessions as we will not be meeting as often. This means there is only one meeting left: the face-to-face Central Region Partnership meeting scheduled for June 7th, 2018. Please attend in person, if possible. More info to follow.

❖ IV – 10:40 AM - Updates:

A. WRAP Seminar I Training was completed on February 22, 2018.

B. Mental Health First Aid Instructor Support Group Meeting - Meeting irregularly to discuss implementation and training strategies. Last meeting was March 15, 2018. Next is TBD.

C. Coordinator’s Monthly Work Updates – See document entitled, “Central Region Partnership Coordinator Activities_04_2018.”

❖ V – 11:00 AM - Adjourn Regional Meeting

Directors are invited to stay on the call to discuss other regional or sub-regional issues or concerns

Note: Documents related to this meeting will be posted to the Central Region webpage at: http://www.cibhs.org/monthly-meeting-information

Reminder: FINAL Face-to-Face and Phone Conference Meeting Date and Time:

Thursday, June 7th, 2018 from 10:00 AM – 2:00 PM
Location TBD

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