



EMPLOYMENT OPPORTUNITY

Tri-City Mental Health Authority invites your application for the position of:

CHIEF CLINICAL OFFICER (Full-Time)

ANNUAL SALARY: \$125,562.32 - \$200,899.92 (DOQ)

DEADLINE TO APPLY: OPEN UNTIL FILLED

THE POSITION

Tri-City Mental Health Authority ("Tri-City") is now actively recruiting for **Chief Clinical Officer**. The Chief Clinical Officer will be responsible for developing, planning, organizing, implementing, monitoring and evaluating Tri-City's Child/Family and Adult Services treatment departments. This position works closely with the Agency Medical Director to ensure there is a focus on whole-person/integrated care for all Tri-City clients. The Chief Clinical Officer is an executive management position and reports to the Executive Director.

A brief summary of additional responsibilities for this position are included, but not limited to:

- Advise and assist the Executive Director in planning and organizing other mental health programs within the Agency to supplement and enhance the clinical services in order to create a comprehensive system of care.
- Plan and organize the development of a comprehensive system of care which utilizes all of the available resources within the community, including other public and private institutions.
- Develop and implement policies and procedures for clinical operations; determine standards of treatment; evaluate the effectiveness of program services provided by the Agency; oversee mandated and discretionary quality assurance mechanisms; determine priorities of services to be provided, including program expansion, reduction, or elimination based on Agency policy and legislative mandates.
- Provide direct services to clients under appropriate scope of practice.
- Analyze and prepare recommendations on proposed legislation; interpret and disseminate local, county, State, and federal policy and regulations pertaining to mental health services; and monitor implementation and compliance of legislated regulations and standards.

TRI-CITY EXECUTIVE BENEFIT OVERVIEW:

SALARY: Merit increases available annually based on performance, budget availability and supervisor approval.

VACATION: 200 hours per year, increasing with years of service. Cash out option available.

HOLIDAYS: 10 paid holidays per calendar year plus additional 16 hours of floating holidays.

SICK LEAVE: 88 hours per year with no cap.

EXECUTIVE LEAVE: 80 hours per calendar year.

RETIREMENT: Tri-City participates in the California Public Employees Retirement System (CalPERS) with a retirement formula of 2% @ 55 for Classic members & 2% @ 62 for PEPRA members; employee contributes 7% & 6.75%, respectively; no Social Security.

HEALTH INSURANCE: Medical (Kaiser HMO), dental (MetLife PPO) & vision (EyeMed) of which Tri-City pays 80% of premiums.

LIFE INSURANCE: Paid at up to a maximum of \$200,000.

ADDITIONAL BENEFITS: Auto Allowance, STD/LTD & ADD, FSA, EAP, Deferred Comp., Credit Union, Bilingual & On Call Pay, Employee Referral Program & paid time off for CME. etc.

- Act as liaison to other health care, community, private and public agencies concerning community service and program needs.
- Prepare all clinical services departments' budgets; review and analyze all program budgets for inclusion in the departments' budget; provide justifications for items to the Executive Director; review and develop recommendations on expenditure requests and budget variances.
- Participate in proposal/grant writing; determine program services standards and evaluation; and serve as program resource on grant-related matters.
- Develop and implement mandated and discretionary quality assurance monitoring procedures and other duties as assigned.

OUR AGENCY

Tri-City Mental Health Authority is a public mental health agency providing all levels of mental health services for all age ranges, age 0 to Older Adult. The Chief Clinical Officer is an Executive Team member responsible to oversee all clinical therapy programs at Tri-City, consisting of approximately 104 staff.

QUALIFICATIONS

As required by the California Code of Regulations and Tri-City Mental Health Authority position requirements, which includes:

Option I: A doctorate degree in psychology and at least three years of clinical psychology experience, including two years of administrative experience.

Option II: A master's degree in social work, marriage and family counseling and at least five years mental health experience, including two years of administrative experience.

Experience in public mental health is preferred.

Licensure (Required):

Option I: A psychologist, licensed in California by the State Board of Medical Quality Assurance.

Option II: A clinical social worker, licensed in California by the State Board of Behavioral Science Examiners; OR a marriage family therapist, licensed in California by the State Board of Behavioral Science Examiners.

Must have & maintain a valid Class C Driver's License, have a satisfactory driving record and meet Agency's vehicle insurance standards.

Candidates must have comprehensive knowledge of the MHSA clinical programs, as well as traditional mental health services provided under other State funds allocations. Must have experience with electronic health records (EHR) and managing licensed/unlicensed clinical staff including LCSW, LMFT, Ph.D. Psy.D, as well as Bachelor's level team members.

Any combination of education and experience that would provide the required knowledge, abilities and skills may be considered as qualifying. *Candidates may be hired above the minimum salary range depending on qualifications (DOQ).

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<https://www.calopps.org/tri-city-mental-health-authority>

APPLICATION & SELECTION PROCESS:

Applications will be received and reviewed through CalOpps website. Those candidates, whose applications indicate that they are most qualified, will be invited to attend an oral interview. If necessary a second and third oral interview will be conducted.

To apply, please visit our CalOpps page at: <https://www.calopps.org/tri-city-mental-health-authority>.

You must apply online. Tri-City does not accept fax, email or copy applications. You may include a cover letter and resume, however, resumes in lieu of completion of the online application are not accepted. Questions regarding this recruitment can be directed to:

Email: hr-team@tricitymhs.org

AN EQUAL OPPORTUNITY EMPLOYER

Tri-City does not discriminate on the basis of race, color, religion and religious creed, sex, gender, gender identity, gender expression, national origin, ancestry, citizenship status, age, marital status, disability, medical condition, genetic characteristics or information, sexual orientation, military and/or veteran status or any other basis protected by law. Tri-City maintains and enforces a zero-tolerance policy relating to substance abuse and maintains a smoke-free workplace.

ABOUT TRI-CITY

Tri-City Mental Health Authority is a public agency serving the diverse communities of Pomona, Claremont, and La Verne.

Established in 1960, Tri-City Mental Health Authority (TCMHA) was conceptualized as a comprehensive mental health service provider, dedicated to helping families and individuals of all ages reach their full potential. Through close and dedicated collaboration with the community it serves, TCMHA has successfully created an integrated system of care that ensures access and enhances mental and emotional health. Available services include but are not limited to psychotherapy, clinical case management, medication support, peer-to-peer support, psychoeducation, linkage and referral, vocational training and support, socialization activities, and community outreach.