



## APPENDIX 6 GLOSSARY AND DEFINITIONS

### Community-Driven Behavioral Health Initiative (CDBHI) Grant Program

These definitions apply for purposes of the Community-Driven Behavioral Health Initiative (CDBHI) Grant Program Request for Applications (RFA) and related application materials. The glossary is intended to support consistent interpretation of program terms and does not create requirements independent of the RFA or applicable governing authority. If a definition in this glossary conflicts with the RFA, applicable law, official RFA addenda, or final CDPH guidance, the controlling authority governs. Terms not specifically defined in this glossary should be interpreted consistent with the RFA, applicable law and guidance, or their ordinary meaning in context.

| Term                                         | Definition                                                                                                                                                                                                                                                                                                                                                                                                            |
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| <b>Adaptation</b>                            | A modification to a practice or implementation approach intended to improve cultural, linguistic, geographic, organizational, or population fit while preserving the practice's essential purpose and core components, as applicable. Applicants must explain significant adaptations and how implementation quality and community relevance will be maintained.                                                      |
| <b>Administrative and Eligibility Review</b> | The initial CIBHS review conducted before technical and budget scoring to determine whether an application was timely submitted, was submitted by an eligible applicant, satisfies applicable legal-status requirements, includes mandatory eligibility attachments, and meets other non-curable requirements stated in the RFA and Appendix 1.                                                                       |
| <b>Allowable Cost</b>                        | A cost that is authorized under the RFA, approved budget, and award agreement; necessary and reasonable for the approved project; allocable and proportionate to the benefit received; adequately documented; incurred during the authorized period; treated consistently with the recipient's accounting practices; and not otherwise prohibited, duplicative, or impermissibly supplanting other available funding. |
| <b>Applicant</b>                             | An eligible 501(c)(3) Community-Based Organization or eligible Tribal entity that submits an application as the legal applicant under the RFA.                                                                                                                                                                                                                                                                        |
| <b>Application Form</b>                      | The required applicant-facing questions, fields, selections, certifications, response limits, and attachments used to submit an application through the CDBHI Qualtrics application portal. The downloadable form is a preview and planning guide unless CIBHS expressly authorizes another submission method.                                                                                                        |
| <b>Awardee</b>                               | An applicant selected for funding that has completed applicable pre-award requirements and entered into a fully executed subaward agreement with CIBHS.                                                                                                                                                                                                                                                               |

| Term                                              | Definition                                                                                                                                                                                                                                                                                                                                                                                                         |
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| <b>Behavioral Health Services Act (BHSA)</b>      | California's behavioral health transformation framework governing, among other things, dedicated statewide population-based prevention funding administered by CDPH. For purposes of the CDBHI RFA, behavioral health encompasses mental health and substance use disorders.                                                                                                                                       |
| <b>Clarification</b>                              | A limited request by CIBHS for explanation or verification of information already contained in an application. A clarification may not materially revise the application, add a new project element, create an unfair competitive advantage, or cure a non-curable deficiency unless expressly permitted by the RFA.                                                                                               |
| <b>Community-Based Organization (CBO)</b>         | Non-profit entities/Non-governmental entities (typically 501(c)(3) or fiscal sponsor) with strong local ties, providing essential health, social, or support services to underserved communities, to address social determinants of health (SDoH) beyond traditional clinical settings. They act as trusted partners connecting people to resources, filling gaps in care, and helping meet people where they are. |
| <b>Community-Defined Evidence Practice (CDEP)</b> | A broad term that covers a range of programs, projects, services, and supports that share three characteristics: a) culturally grounded practices, b) community-driven development, and c) effectiveness demonstrated through real-world experience.                                                                                                                                                               |
| <b>Community-Defined Measure of Success</b>       | An output, outcome, indicator, qualitative measure, or other measure identified with or by the community as meaningful evidence of implementation progress, benefit, or success.                                                                                                                                                                                                                                   |
| <b>Community Engagement</b>                       | Meaningful, ongoing participation of community members in identifying strengths, needs, and priorities and in informing or influencing project planning, implementation, feedback, evaluation, continuous quality improvement, and decision-making.                                                                                                                                                                |
| <b>Conditional Selection</b>                      | A preliminary funding selection that remains contingent on completion of applicable appeals, legal-status verification, pre-award risk assessment, scope and budget negotiation, insurance verification, readiness activities, and final approvals. It is not a final executed award or authorization to incur costs unless expressly stated in writing.                                                           |
| <b>Continuous Quality Improvement (CQI)</b>       | An ongoing, structured process of using data, community feedback, implementation findings, and performance information to identify issues, make or test improvements, document adaptations, and strengthen implementation and outcomes.                                                                                                                                                                            |
| <b>Contractor / Consultant / Vendor</b>           | A third party that provides goods or services under a procurement relationship rather than carrying out a portion of the CDBHI program as a subrecipient. Contractors, consultants, and vendors are not subject to applicant eligibility criteria unless otherwise required by CDPH, but must satisfy applicable legal, procurement, and award requirements.                                                       |
| <b>Direct Cost</b>                                | A cost that can be specifically identified with the approved CDBHI project or assigned to the project with a high degree of accuracy.                                                                                                                                                                                                                                                                              |
| <b>Duplicate Funding</b>                          | Charging, seeking reimbursement, or otherwise allocating more than one funding source to the same cost, personnel time, participant expense, activity, deliverable, or other expenditure.                                                                                                                                                                                                                          |

| Term                                 | Definition                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
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| <b>Early Intervention</b>            | Services and supports directed to specific individuals who are at risk of, or are already experiencing, early signs of a mental health or substance use disorder, with the purpose of preventing the condition from becoming severe or disabling. Early Intervention may include indicated prevention, case identification, screening, assessment, brief intervention, referral, navigation, and linkage to care. Early Intervention is distinct from population-based prevention and is not allowable for CDBHI funding. |
| <b>Evidence-Based Practice (EBP)</b> | A practice supported by a recognized body of research evidence that fits within population-based prevention and is implemented or adapted with appropriate community input and attention to cultural, linguistic, geographic, population, and setting context.                                                                                                                                                                                                                                                            |
| <b>Fidelity</b>                      | The extent to which the core components of a defined practice are implemented as intended, while allowing justified cultural, linguistic, geographic, or community adaptation consistent with the practice and the approved project.                                                                                                                                                                                                                                                                                      |
| <b>Fiscal Sponsor</b>                | An eligible legal entity that itself satisfies the applicable RFA eligibility requirements, serves as the legal applicant, executes the CIBHS award, and accepts responsibility for fiscal management, reporting, monitoring, contractual compliance, and oversight of the sponsored project.                                                                                                                                                                                                                             |
| <b>Health Equity</b>                 | A condition in which all people have a fair and just opportunity to attain optimal behavioral health and well-being, requiring attention to avoidable disparities, structural barriers, systemic racism and discrimination, and the social conditions that shape behavioral health.                                                                                                                                                                                                                                       |
| <b>Health Promotion</b>              | Population-level strategies directed to the general public or entire populations that improve behavioral health and well-being by creating environments and conditions that strengthen protective factors, increase awareness, reduce stigma, and support the ability of individuals and communities to withstand challenges.                                                                                                                                                                                             |
| <b>Implementation Readiness</b>      | The demonstrated ability to begin core project activities promptly after written authorization, supported by a sufficiently developed approach, work plan, staffing, infrastructure, partnerships, operational arrangements, and organizational systems that are substantially in place or can be finalized without materially delaying implementation.                                                                                                                                                                   |
| <b>Indirect Cost</b>                 | A cost incurred for common or joint organizational purposes that cannot be readily and specifically identified with the approved project. Under the RFA, applicants may propose a current federally negotiated indirect cost rate, subject to approval, or the 15 percent de minimis rate on Modified Total Direct Costs if they do not have a federally negotiated rate.                                                                                                                                                 |
| <b>Investment Gap</b>                | The specific unmet population-based prevention need, cost, activity, capacity, or resource gap that existing federal, State, local, county, Tribal, private, philanthropic, or other available funding does not fully support and that the requested CDBHI funds are intended to address.                                                                                                                                                                                                                                 |
| <b>Legal Applicant</b>               | The eligible entity that submits the application, is legally responsible for all representations made in the application, and, if selected, executes the award and assumes full fiscal, contractual, programmatic, monitoring, reporting, and compliance responsibility.                                                                                                                                                                                                                                                  |

| <b>Term</b>                                          | <b>Definition</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
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| <b>Letter of Authorization (LOA)</b>                 | A written authorization issued by CIBHS, if used, that states the limited scope, period, conditions, and date under which specified activities or costs may begin before execution of the final subaward agreement. An LOA is superseded by the fully executed subaward agreement.                                                                                                                                                                                       |
| <b>Lived Experience / Living Experience</b>          | Personal knowledge gained through past or current direct experience with behavioral health challenges, substance use, systems, services, inequities, community conditions, or other experiences relevant to the project and population served.                                                                                                                                                                                                                           |
| <b>Material Omission</b>                             | Missing information or documentation that is significant to determining eligibility, responsiveness, allowability, or the ability to fairly evaluate an application.                                                                                                                                                                                                                                                                                                     |
| <b>Non-Curable Eligibility Requirement</b>           | A requirement whose failure results in removal from further consideration and cannot be corrected after the application deadline. Under the RFA, these include timely submission, eligible applicant status, applicable legal authorization/status requirements, absence of suspension/debarment/exclusion, and any attachment expressly identified as mandatory for eligibility.                                                                                        |
| <b>Outcome</b>                                       | A change in knowledge, attitudes, behavior, capacity, conditions, systems, community experience, protective or risk factors, or behavioral health and well-being that is expected to result from or be influenced by project activities.                                                                                                                                                                                                                                 |
| <b>Output</b>                                        | A direct and measurable product or result of project activity, such as population reach, events, trainings, materials, contacts, engagement activities, or other quantifiable implementation products.                                                                                                                                                                                                                                                                   |
| <b>Partner</b>                                       | An organization, group, or entity that contributes to the project. A partner may be funded or unfunded and may serve as a collaborator, contractor, consultant, vendor, subrecipient, referral entity, or other participant depending on its actual role and relationship to the legal applicant.                                                                                                                                                                        |
| <b>Payor of Last Resort / Nonsupplantation</b>       | The BHSA funding principle that CDBHI funds are intended to address gaps in existing prevention investments and may not replace or supplant ongoing available funding for the same services, supports, or costs in a manner prohibited by BHSA, CDPH guidance, applicable law, or the award agreement.                                                                                                                                                                   |
| <b>Performance Measure</b>                           | A defined quantitative or qualitative indicator used to monitor implementation, reach, outputs, outcomes, quality, data integrity, or progress toward an approved objective or statewide reporting requirement.                                                                                                                                                                                                                                                          |
| <b>Population-Based Prevention</b>                   | Population- or community-level health promotion, universal prevention, and selective prevention intended to reduce the prevalence and impact of mental health and substance use disorders by reducing risk factors, strengthening protective factors, addressing social drivers of health, increasing awareness, reducing stigma and discrimination, and improving community conditions. It does not include individualized Early Intervention, diagnosis, or treatment. |
| <b>Populations of Focus for Strategic Investment</b> | The CDPH populations identified to guide population-based prevention investment: Black, Indigenous, Latino, Asian and Pacific Islander, and Middle Eastern populations; children, youth, and families; immigrant and refugee populations; LGBTQIA+ populations; older adults; people with Intellectual and Developmental Disabilities; Tribes; and Veterans. This is a strategic investment framework, not a separate applicant eligibility list.                        |

| Term                                                | Definition                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
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| <b>Portfolio Review / Portfolio Balancing</b>       | The post-scoring review of qualified applications to develop a balanced and effective statewide funding portfolio. Considerations may include geography, populations served, organization size and experience, award-size distribution, Tribal/rural/frontier/underserved reach, age distribution, prevention strategy coverage, complementary investment, and avoidance of duplication. Portfolio considerations do not change an application's technical score.                                                                                   |
| <b>Pre-Award Risk Assessment</b>                    | CIBHS review conducted before final award execution to assess legal, fiscal, organizational, performance, compliance, insurance, and other factors relevant to the applicant's ability to responsibly manage the proposed award and any needed conditions or mitigation.                                                                                                                                                                                                                                                                            |
| <b>Prevention Pathway</b>                           | The credible connection among community strengths, needs, disparities, risks, protective factors, and social or structural conditions; the selected population-based prevention approach and strategic framework components; proposed activities and reach; expected short- and intermediate-term outcomes; stigma/discrimination reduction; and applicable statewide behavioral health goals.                                                                                                                                                      |
| <b>Protective Factor</b>                            | A condition, resource, relationship, skill, community asset, or characteristic that reduces behavioral health risk or supports resilience, behavioral health, and well-being.                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Qualtrics Application Portal</b>                 | The designated online system through which applicants complete and submit the CDBHI application and required attachments unless CIBHS expressly authorizes another submission method.                                                                                                                                                                                                                                                                                                                                                               |
| <b>Responsive Application</b>                       | An application that complies with the material requirements, instructions, and submission standards of the RFA and Application Form and can proceed through the applicable review process.                                                                                                                                                                                                                                                                                                                                                          |
| <b>Risk Factor</b>                                  | A condition, exposure, characteristic, or circumstance associated with an increased likelihood of an adverse behavioral health outcome.                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Selective Prevention</b>                         | Prevention directed to individuals or subgroups whose risk of developing a mental health and/or substance use disorder is significantly higher than average based on biological, psychological, social, or other relevant risk factors, provided participants are not selected because of individual signs, symptoms, diagnosis, or identified treatment need.                                                                                                                                                                                      |
| <b>SMARTIE Objective</b>                            | An objective that is Specific, Measurable, Achievable, Relevant, Time-bound, Inclusive and Equitable that defines not only what will be accomplished and when, but also who is included in the process and whether the approach advances fair access, participation, and outcomes.                                                                                                                                                                                                                                                                  |
| <b>Social and Structural Drivers of Health</b>      | The social, economic, environmental, institutional, policy, and structural conditions that shape behavioral health risks, resources, opportunities, access, and outcomes.                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Statewide Population Behavioral Health Goals</b> | California's 14 statewide behavioral health goals used to inform planning and prioritization. Goals for improvement are Care Experience, Access to Care, Prevention and Treatment of Co-Occurring Physical Health Conditions, Quality of Life, Social Connection, Engagement in School, and Engagement in Work. Goals for reduction are Suicides, Overdoses, Untreated Behavioral Health Conditions, Institutionalization, Homelessness, Justice-Involvement, and Removal of Children from Home. Health equity is incorporated across all 14 goals. |

| Term                                                   | Definition                                                                                                                                                                                                                                                                                                                                              |
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| <b>Subaward Agreement</b>                              | The legally binding agreement between CIBHS and an awardee that establishes the approved scope, performance period, budget, payment terms, deliverables, reporting and performance requirements, monitoring obligations, and other contractual conditions.                                                                                              |
| <b>Subrecipient</b>                                    | An entity that receives a portion of CDBHI award funds to carry out part of the funded program and is accountable for programmatic performance and applicable subaward requirements. Under this RFA, any entity receiving CDBHI funds as a subrecipient must independently qualify as an eligible 501(c)(3) CBO or eligible Tribal entity.              |
| <b>Supplanting</b>                                     | Replacing ongoing available funding with CDBHI award funds for the same services, supports, activities, or costs in a manner prohibited by BHSA, CDPH guidance, applicable law, or the award agreement.                                                                                                                                                 |
| <b>Technical and Budget Review</b>                     | The scored evaluation of an application that has passed administrative and eligibility review against the published technical and budget criteria, including review of the proposed budget for completeness, allowability, reasonableness, necessity, cost effectiveness, internal consistency, justification, and alignment with the proposed project. |
| <b>Trauma-Informed and Healing-Centered Approaches</b> | Approaches that recognize the prevalence and impact of trauma while promoting safety, trust, choice, connection, culture, identity, strengths, agency, collective well-being, healing, and avoidance of retraumatization.                                                                                                                               |
| <b>Tribal Entity</b>                                   | For purposes of BHSA population-based prevention funding, Tribes include federally recognized Indian Tribes, urban Indian organization/urban Indian health programs and Indian health clinics/Tribal health clinics.                                                                                                                                    |
| <b>Universal Prevention</b>                            | Prevention directed to the general public or a whole population that has not been identified on the basis of increased individual risk.                                                                                                                                                                                                                 |
| <b>Unrequested Attachment</b>                          | A document not expressly required or authorized by the RFA, Application Form, template instructions, addendum, or written CIBHS notice. Unrequested attachments may not be reviewed.                                                                                                                                                                    |